

**CITY OF RUSK, TEXAS  
SPECIAL CITY COUNCIL MEETING  
AGENDA**

Rusk Civic Center  
555 Euclid Street, Rusk, Texas  
Thursday, May 31, 2018 – 5:00 P.M.

Angela Raiborn, Mayor  
Walter Session, Mayor Pro Tem, Council Place 2  
Ben Middlebrooks, Council Place 1                      Ken Ferrara, Council Place 4  
Martin Holsome, Council Place 3                      Jan Pate, Council Place 5  
Jim D. Dunaway, City Manager

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**1. CALL TO ORDER**

**2. ACTION ITEM(S):**


- A. Discuss and consider confirming the Mayor's appointments for City Attorney and City Secretary.
- B. Executive Session – The City Council, in accordance with Section 551.074, Texas Government Code, will meet in Executive Session to consider personnel matters regarding the duties, discipline or dismissal of a public officer or employee – Jim D. Dunaway, City Manager.
- C. Executive Session – The City Council, in accordance with Section 551.074, Texas Government Code, will meet in Executive Session to consider personnel matters regarding the duties, discipline or dismissal of a public officer or employee – Cinda Etheridge, City Secretary.
- D. Executive Session – The City Council, in accordance with Section 551.074, Texas Government Code, will meet in Executive Session to consider personnel matters regarding the duties, discipline or dismissal of a public officer or employee – Brett Brewer, City Attorney.
- E. Discuss and consider action from Executive Sessions.
- F. Discuss and consider an Ordinance repealing and replacing the Municipal Court of Record with a Municipal Court that is not of record.
- G. Discuss and consider the signing process on checks issued by the City of Rusk.
- H. Discuss and consider recommending the City enter into negotiations with the Rusk Volunteer Fire Department to modify its existing agreement or enter into a new agreement.
- I. Discuss and consider rearranging council seating positions to assure everyone can hear.
- J. Discuss and consider bank note with Austin Bank concerning the ladder truck.

- K. Discuss and consider improving the City's election process with updated equipment.
- L. Discuss and consider changing times of regular council meetings.
- M. Discuss and consider changing the City's check register to include a larger font and memo section.
- N. Discuss and consider providing copies of cancelled checks with the City's monthly financial report.
- O. Discuss and consider providing copies of all credit card bills for each month with the City's financial report.
- P. Discuss and consider providing copies of petty cash transactions with the City's monthly financial report.
- Q. Discuss and consider providing copies of monthly expense reports for Department Heads, City Manager and anyone that receives a reimbursement with the City's monthly financial report.
- R. Discuss and consider instituting a policy concerning the destruction or shredding of documents containing identifying and/or confidential information.
- S. Discuss and consider City Council consideration of health insurance proposals for F.Y. 2018-2019 annual operating budget.
- T. Discuss and consider possible acquisition of biometric time clocks for use by all City Departments to better track work times of employees and time reporting requirements for Department Heads.
- U. Discuss and consider future meeting dates and times.
- V. Discuss and consider the annual operating budget for F.Y. 2017-2018 and receive input regarding the F.Y. 2018-2019 budget.

### 3. ADJOURN

The City Council reserves the right to hear any of the above described agenda items that qualify for an executive session in an executive session by publicly announcing the applicable section number of the open meetings act, (Chapter 551 of the Texas Government Code) that justifies executive session treatment.

Posted: Friday May 25, 2018  
City Hall Bulletin Board  
By 4:30 P.M.

  
Cinda Etheridge, City Secretary

**In compliance with the Americans with Disabilities Act, the City of Rusk will provide for reasonable accommodations for person attending City Council meetings. Requests for accommodations or interpretive services must be made 48 hours prior to the meetings. Please contact the City Secretary's office for further information at 903-683-2213 or Fax 903-683-5964 for further information.**